



## How to make your Sabina Screening a success:

(This is only a guide, so please adapt to fit your screening)

### Getting started

	Set a Date
	Secure / confirm a venue – for example, your church
	Ensure you have the equipment needed to show the Sabina DVD – e.g. TV, DVD player, projector, sound system, laptop, etc.
	Have a rough idea of how many people might attend
	Contact Courtney (Events Coordinator) at least 2 weeks before your event – this is to ensure we can get the screening pack to in time, which includes letter permitting you to host a public screening.

### Preparing for your Event

	Go to <a href="https://www.vom.org.nz/sabina-movie-hosting/">https://www.vom.org.nz/sabina-movie-hosting/</a> and download: <ul style="list-style-type: none"> <li>- Video clip</li> <li>- Sabina Poster</li> <li>- What's involved with hosting a Sabina screening</li> <li>- Sabina Screening Guide</li> <li>- Feedback form</li> </ul>
	Advertise, advertise, advertise – see below
	The week of the screening, test the equipment to ensure everything is working and any technical issues can be fix
	While it is not required, we would greatly appreciated it if you could provide your church/group with the opportunity to give a koha/donation towards the work that VOM does supporting Christians forced from their homes - for example in in places such as Afghanistan, Ukraine, Laos and the Tigray. Some ways you could provide your church/group with an opportunity to support these Christians is by <ul style="list-style-type: none"> <li>- Asking for a Koha/donation at the door (e.g. \$5)</li> <li>- Have a donation box or pass around a collection plate</li> <li>- Provide online banking details</li> </ul>
	Think about whether you want to provide refreshments – for example, providing tea and coffee at the end.

### Advertising

Some ways you can let people know about your event:

	Fill out the <b>Sabina Poster</b> and put it on your notice board etc.
	<b>Facebook posts</b> – on your own and/or church Encourage people to like and share it
	Put a <b>notice</b> in your church's newsletter

	Make an <b>announcement</b> at church – for example, you could show the trailer
	Talk about the event with people
	Tips: Don't be afraid to keep reminding people about the screening – as people will often forget. People tend not to go looking for information, so make sure the time, date, location, etc. is clearly advertised.

## The Day of Event

	Set up a table with the newsletter, sign-up sheets, pens etc.
	Double check that everything is working
	Set up the space – chairs, etc.
	Remind people that it is on

## The Event

	Welcome people to the screening
	Play the Sabina DVD
	Pray. This is a powerful film, so you might want to engage in prayer at the end of the movie
	Play the clip – about Voice of the Martyrs and what they do
	If applicable, collect a donation on our behalf. 100% of the money given will go towards supporting Christians forced from their homes. For example, in Afghanistan, Ukraine, Laos, etc.
	Help people to sign up to our free newsletter - so they can stay up-to-date with what is happening to the persecuted church

## After the Event – Follow up

	Fill out the feedback form
	Scan or take a photo of any completed sign-up sheets
	Email all the above to Courtney – <a href="mailto:events@vom.org.nz">events@vom.org.nz</a>
	If applicable, Please deposit/transfer any donations raised into: Account Number: 03 1599 0111720 00 Account Name: Voice of the Martyrs Reference: Sabina

If you have any questions, please contact Courtney (VOM Events Coordinator) by calling 03 352 9568 or emailing [events@vom.org.nz](mailto:events@vom.org.nz)